

# STAYING COVID-19 SECURE IN 2020

We confirm that we have complied with the government's guidance on managing the risk of COVID-19.

## FIVE STEPS TO SAFER WORKING TOGETHER:

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a two metre distance** in the workplace
- ✓ Where people cannot be two metres apart, we have done everything practical to **manage transmission risk**

Employer:



Date:

Please contact your Health and Safety Representative:

(or the Health and Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk) or 0300 003 1647)

